

AGENDA

FOR A REGULAR MEETING ON MONDAY, FEBRUARY 2, 2004
OF THE BOARD OF COUNTY COMMISSIONERS OF CLEVELAND COUNTY
CLEVELAND COUNTY FAIRGROUNDS 9:00 A.M.
605 E. ROBINSON NORMAN, OKLAHOMA 73071

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve minutes of the Regular Meeting of January 26, 2004.
- E. Old Business:
 - 1. Discussion, Consideration, and/or Action to Approve the Standard Form of Agreement between Owner and Contractor. Between the Board of County Commissioners of Cleveland County and Nashert of Oklahoma, L.L.C., for construction of the 3rd & 4th floor of the Cleveland County office Building, and for renovation of the Cleveland County Courthouse and of the 1st and 2nd floor of the Cleveland County Office Building.
- F. New Business:
 - 1. Discussion, Consideration, and/or Action on the Public Hearing on Proposed CDBG Application for the benefit of Cleveland County Rural Water District #1.
 - 2. Discussion, Consideration, and/or Action and Possible adoption of a Resolution authorizing the Chairman to submit an application for CDBG funds.
 - 3. Discussion, Consideration, and/or Action and possible adoption of Citizen Participation Plan for CDBG program.
 - 4. Discussion, Consideration, and/or Action and possible adoption of Statement that Rural Water System improvements are a community need.
 - 5. Discussion, Consideration, and/or Action of attempted grant of roadway easement by Neal and Betty Steely: Beginning at a point of the East-West Section Line at a distance of 328.5' West of the Northeast Corner of the NW $\frac{1}{4}$ of Section 1, T-7-N, R-2-W of the Indian Meridian, Cleveland County, Oklahoma, thence South 0.27' West a distance of 2,160'; containing 1.5 acres more or less, with the right of ingress and egress to and from the same, for the purpose of maintaining a roadway.

6. Discussion, Consideration, and/or Action to Approve the Equipment Rental Agreement between the Cleveland County Sheriff's Office and R. K. Black, Inc., on Lanier Model 7320 Copier-Serial #823695. Rental agreement includes equipment, parts, labor & Toner @ \$0.025 per copy. Rental agreement started 1/26/04 and will continue on monthly basis until cancelled. Billing will be monthly based on the amount of copies @ \$0.025 per copy.
7. Discussion, Consideration, and/or Action to Approve the Rental Agreement between the Cleveland County Health Department and Sooner Copy Machines, L.L.C., for a Sharp AR-337 Digital Copier for a monthly fee of \$215.00 plus copies at \$0.0095 per copy to be paid monthly beginning February 1, 2004.
8. Discussion, Consideration, and/or Action to Approve the Termite Plan Renewal between the Cleveland County Health Department and Terminix for property located at 224 S. Chestnut, Moore, Oklahoma, from April 2004, to April 2005, for a yearly fee of \$360.00.
9. Discussion, Consideration, and/or Action to Approve the Commercial Pest Control Agreement between the Cleveland County Health Department and Terminix to increase the price from \$71.00 to \$142.00 per month for the new Health Department Building located at 250 12th Ave. N.E., Norman, Oklahoma.
10. Discussion, Consideration, and/or Action to Approve to Purchase Natural Color Digital Orthophotography from NRCS through USDA for the Assessor's Office.
11. Discussion, Consideration, and/or Action to Approve the following Resolutions disposing of equipment:
 - a. F104-35 Chattel Mortgage Filing Cabinets
 - b. F106-1 Accodata Binder Retention System
 - c. F211-5 Transcribing Machine-Lanier 164-1315 S/N #162737
 - d. F222-007 Quicktel External 14.4 Modem
 - e. F201-65 IBM Wheelwriter 3000 Typewriter S/N#11-DTYK8
 - f. F201-54 IBM Wheelwriter 6 Typewriter S/N#6098173
 - g. F201-57 IBM Wheelwriter 6 Typewriter S/N#110119256
 - h. F104-39 Special M.K. Trays & Stands
 - i. F106-2 Accodata Binder Retention System

(The above items are from the County Clerk's Office and were sold at Auction January 23, 2004.)

12. Approve the following Blanket Purchase Orders:

a. General Fund

04-3429 – SM2	J.D. Thompson & Associates	\$ 2,500.00
04-3435 – SM2	Alliance Maintenance, Inc.	2,500.00
04-3486 – SM2	Rexel Electrical and Datacom Pro.	2,500.00
04-3487 – SM2	J.D. Thompson & Associates	2,500.00
04-3503 – SM2	American Elevator Company	1,500.00
04-3504 – SM2	Carrier Corporation	5,000.00
04-3510 – B2B	Sysco Food Services of Ok.	5,000.00
04-3511 – B2B	Sysco Food Services of Ok.	500.00
04-3513 – B1C	Transcor of America, Inc.	2,500.00

b. Highway Fund

04-3501 – T2A	Ameripride Uniform Services	1,500.00
04-3515 – T2A	Suburban Propane	3,500.00
04-3516 – T2A	Edward's Canvas, Inc.	700.00
04-3517 – T2A	Lawson Products, Inc.	2,500.00
04-3518 – T2A	Hooten Oil Company	1,200.00
04-3519 – T2A	Jim Johnson Oil Company	1,200.00
04-3520 – T2A	Copelin's Office Center	750.00
04-3521 – T2A	Don's Mobil Lock Shop	100.00
04-3522 – T2A	O'Reilly Automotive	1,000.00
04-3523 – T2A	C & M Distributing Company	500.00
04-3524 – T2A	Palace Auto Supply	1,500.00

c. Sheriff's Revolving Fund

04-3512 – CFBRE2	Carrier Corporation	500.00
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d. Fair Board Fund

04-3470 – FF2	J.D. Thompson & Associates	500.00
04-3495 – FF2	Fair Publishing House	1,500.00

13. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

04-0902 – T2A	04-0132 – MD2
04-1913 – T2A	04-2281 – MD2
04-2627 – T2A	
04-3145 – T2A	

14. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY03/04

a. General Fund	\$62,461.17
b. Highway Fund	34,818.72
c. Health Fund	10,864.58
d. Sheriff's Service Fee Fund	9,784.34
e. Sheriff's Revolving Fund	845.37
f. Treasurer's Certification Fee	6,373.49
g. County Clerk's Lien Fee	52.50
h. County Clerk's Preservation Fee	10,245.00
i. Fair Board Fund	2,270.83

G. Miscellaneous Discussion.

H. Adjourn:

Date posted: January 29, 2004

County Clerk